



NORTON STREET ITALIAN FESTA 29th OCTOBER 2017

BOOKING FORM



| | | | |
|--------------------------|---|---------------------|--|
| Company Name | | Contact Name | |
| Postal Address | | | |
| Mobile Phone | | Email | |
| Products for Sale | | | |
| 2016 Stallholders | <input type="checkbox"/> SAME SITE AS 2016 – YES, I was a stallholder at Festa 2016 and I would like the same site(s) and stall/power requirements as last year at the same price. If you are requesting the same site as 2016, complete your details above and proceed straight to page two. Sign, date and email both pages to festa@labc.org.au. | | |

| A. TYPE OF STALL | COST Inc. GST | QTY | TOTAL |
|---|--------------------------|------------|--------------|
| MERCHANDISE STALL | | | |
| Uncovered Merchandise Stall (3x3m space only – tent not provided) | \$450 | | \$ |
| Covered Merchandise Stall (2.4x2.4m tent + benches on 3x3m space) | \$550 | | \$ |
| Merchandise Van Site (6mx3m max) | \$850 | | \$ |
| FOOD STALL (N.B. Read Condition 1 Under Section C: 'Legal Requirements') | | | |
| Uncovered Food Stall (3x3m space only – tent not provided) | \$550 | | \$ |
| Covered Food Stall (2.4x2.4m tent + benches on 3x3m space) | \$650 | | \$ |
| Food Van Site (6mx3m max) | \$850 | | \$ |
| NOT FOR PROFIT/CHARITY STALL | | | |
| Uncovered NFP/Charity Stall (3x3m space only – tent not provided) | \$100 | | \$ |
| Covered NFP/Charity Stall (2.4x2.4m tent + benches on 3x3m space) | \$200 | | \$ |
| STALL TOTAL | | | \$ |

| B. POWER SERVICES* | COST Inc. GST | QTY | TOTAL |
|--|--------------------------|------------|--------------|
| Price is per lead/connection - N.B. Power only available on certain stalls-refer to plans | \$60 | | \$ |
| POWER TOTAL | | | \$ |

* NB: Power is only available in certain sections of Festa

| | |
|--|-----------|
| C. TOTAL COST – Stall Sites + Power | \$ |
|--|-----------|

FINALISE YOUR BOOKING

- 1) Complete **BOTH** pages and sign page two of the booking form
- 2) Email both pages of the form with a copy of your insurance policy to festa@labc.org.au

STALLHOLDER TERMS & CONDITIONS

1. The Leichhardt and Annandale Business Chamber (LABC or the 'Chamber') owns the Norton Street Italian Festa (Festa) and reserves the right to reject any stallholder application considered inappropriate for the Festa
2. Payment must be received in support of your application. If your application is not accepted you will be advised in writing and your site payment will be returned to you. Site costs are not refundable for any reason other than that your stall is considered inappropriate
3. All stall holders must have their own Public liability and Product Insurance covering their participation, products and activities at the Festa for a minimum of \$10 million – **You must provide a copy of your current policy with your booking form**
4. Standard stall sites measure 3 x 3 metres in total, and covered stalls where ordered measure 2.4m x 2.4 m within that site – Stall holders must conduct their business within the confines of their allocated area. If a stall holder needs a site larger than ordered in this application, then the stall holder must pay for an additional site
5. Power will only be supplied to a site if ordered on the application form and paid for. **N.B. Only certain stalls have the option of power availability – please check the plans on the website.** Your power leads, be they extension cords or attached to an appliance or machine, must have been tested and tagged with a current date by an accredited electrician otherwise the electrician appointed by the LABC for Festa is not authorised to supply power to your site. No power leads are to run in the gutter – **Power must be ordered in advance and cannot be ordered on the day.**
6. Covered stalls supplied by Festa are not waterproof – it is your responsibility to ensure that any product is protected
7. Stall holders must not alter their merchandise or product as described on the application form without permission from the LABC. You may be evicted from the event if your products differ from the description in your application
8. Dangerous or harmful merchandise is banned (including silly string, toy guns & throw downs). Any stall holder not complying with this condition will be removed from Festa
9. **All Food Stalls** (with the exception of businesses that have current Food Permits or Temporary Food Permits from Leichhardt Council including local Restaurants and Cafes plus food stall holders at Orange Grove Markets, Rozelle Markets and Balmain Markets) **must complete and pay for a Temporary Food Stall Permit***please note that this is paid to Leichhardt Council separately and is in addition to your stall payment to Festa
10. Food stalls must comply with the provisions and regulations of the current Local, State and Federal Food Acts
11. Stall holders are liable for any damage to any property owned by Leichhardt Council, participants and visitors to Festa
12. Stall holders must not drive any posts or poles into the ground of Pioneer's Park
13. Waste water, rubbish and food waste are to be removed from the site by the stall holder – stall holders are responsible for removing all materials from their site and leaving it tidy and clean. An appropriate fee will be levied by the Chamber or Council if you fail to comply
14. Stall holders must set up their site within the times allocated to them by the LABC – stall holders may not bring either their own vehicles or delivery vehicles to their site other than in the designated move-in and move-out times – The Festa is open to the public between 10am and 5pm
15. Under no conditions will a stall holder be allowed to set up if stall holder fees have not been paid in full
16. The Festa will proceed whether it rains or not. There will be no refunds in the case of inclement weather
17. Stall holders agree to comply with any reasonable request by the LABC and anyone authorised by the LABC
18. Stall holders have a responsibility under the current Work Health & Safety Law and its regulations to ensure the health, safety and well being of all they come into contact with at Festa

LEGAL REQUIREMENTS & CONDITIONS OF ACCEPTANCE OF BOOKING FORM APPLICATION

1. Food Stalls where applicable (See Condition 9 above) must complete (and pay for) a **Temporary Food Stall Permit Form*** from Leichhardt Council and read and accept the **Temporary Food Stall-Shop Code***
2. You must have Public/Product Liability Insurance for \$20 million covering your activities at Festa - attach copy with application
3. All stall holders must read, accept, complete and forward the **Waste Wise Document***
4. By signing this form you agree to accept the Stall Holder Terms & Conditions

*All documents highlighted in GREEN are available for download at: www.nortonstreetfesta.com.au

Declaration: I / We accept the conditions as stated above

Your Signature:

Date:

Contact & Payment Details

A: Norton Street Italian Festa, PO Box 983, Leichhardt, NSW, 2040

E: festa@labc.org.au

For Direct Deposits: Norton Street Italian Festa **BSB:** 633 000 **Account:** 142 802 297

**** Email both pages with a copy of your Insurance Policy to: festa@labc.org.au ****